Middle-Brook Regional Health Commission
Regular Meeting
June 11, 2018

1. Call to Order

The meeting of the Middle-Brook Regional Health Commission was held on the above date at Green Brook Town Hall and called to order by President, Dr. Jon Fourre by reading the Sunshine Law Statement at 7:00pm.

2. Roll Call
Green Brook: Dr. Jon Fourre
South Bound Brook: Ms. Kathleen Bolmer, Ms. Brenda King (7:12pm)
Warren: Mr. Greg Riley, Ms. Laura Burger, Mr. Malcom Plager
Watchung: Ms. Fran Ellis
Others in attendance: Mr. Kevin Sumner, Health Officer
                                 Ms. Karen Wick, Recording Secretary

3. Meeting opened to the public - no response - meeting closed to the public.

4. Minutes

Mr. Greg Riley made a motion to accept the April 9, 2018 meeting minutes, seconded by Ms. Kathleen Bolmer. Vote: All in favor.

5. Treasurer's Report

Mr. Greg Riley made a motion to accept the April 2018 Treasurer's Report, seconded by Ms. Fran Ellis Vote: All in favor. Motion passed.

Discussion of Food Safety Training Class.

Ms. Laura Burger made a motion to accept the May 2018 Treasurer's Report, seconded by Ms. Fran Ellis. Vote: All in favor. Motion passed.

6. Unfinished Business

   A. Culture of Health Grant Update

K. Sumner informed the Commission Members that bike helmets were purchased by the grant and that Bound Brook and South Bound Brook police departments will give out the helmets. K. Sumner informed the Commission Members that there was a transportation assessment performed on Bound Brook and South Bound Brook through the grant. The County Planning Board was also involved in this project. K. Sumner informed the Commission Members that
through the grant an assistant was hired to coordinate and develop the website. K. Sumner informed the Commission Members that Bound Brook High School Mental Health programs would be enhanced.

K. Sumner informed the Commission Members that the grant is for $200,000 over 4 years. Each year $50,000 is given after the criteria for the prior year is met. K. Sumner informed the Commission Members of the matching grant from Middle Earth for youth services activities.

Ms. Brenda King arrived.

B. Local Tobacco Control

Mr. Greg Riley stated that there was no response from Assemblywoman Ms. Huttle regarding her proposed legislation to restrict sales of tobacco products by pharmacies. K. Sumner informed the Commission Members that the NJ Senate and Assembly have passed bills making it illegal to smoke in state parks and beaches. Commission Members discussed other ocean communities that are banning smoking on beaches.

C. Liability Insurance

Mr. Greg Riley informed the Commission Members that the Commission was joining a JIF was put on hold. Mr. Riley informed the Commission Members that the Commission’s By Laws do not address indemnification. Mr. Riley informed the Commission Members that Warren has an indemnification clause. Mr. Riley stated that the Borough of Watchung has put the JIF on hold due to the status of Bound Brook.

D. Appointment of Finance and Budget Committee for 2018 (need Watchung representative)

Ms. Fran Ellis agreed to be the representative for Watchung for the Finance and Budget Committee.

E. Annual Meeting

Mr. Greg Riley will reach out to NYC Health Department to have a representative attend the Annual Meeting in the fall. Commission Members are interested in learning what NYC does on a large scale and how it can be applied to smaller health departments.

F. Letter from Senator Kean on bills A3818 and 2173

K. Sumner had emailed the letter to the Commission Members as part of their packet.
G. Bound Brook Proposal

K. Sumner reminded the Commission Members that Bound Brook had been looking for a proposal last year and this year. K. Sumner informed the Commission Members that 7 of the 9 Bound Brook Board of Health Members were not reappointed. K. Sumner stated that last month Bound Brook Board of Health did not have a quorum. K. Sumner informed the Commission Members that there would be a Bound Brook Board of Health Meeting on Tuesday June 12, 2018. K. Sumner stated that he has sent the Commission’s Proposal to the Board of Health. There has been no response to the proposal. Commission Members discussed their opinions on the situation and what type of options there are for the Commission. K. Sumner has received support from the Business Administrators from the remaining towns. K. Sumner will keep the Commission Members updated.

7. New Business

A. NJLBOH 2018 Membership cards.

K. Sumner distributed the Membership cards.

8. Addendum to Agenda

K. Sumner informed the Commission Members that he would be at the NACCHO conference in New Orleans the second week of July at which he will be recognized as the President of the Association.

There being no further business, Ms. Kathleen Bolmer made a motion to adjourn the meeting at 7:56pm, seconded by Ms. Fran Ellis. Vote: All in favor. Meeting adjourned.

Respectfully submitted,

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Karen Wick, Recording Secretary