Middle-Brook Regional Health Commission
Meeting Minutes
November 23, 2015

1. Call to Order

The regular meeting of the Middle-Brook Regional Health Commission was held on the above date at Green Brook Town Hall and called to order by President, Dr. Jon Fourre by reading the Sunshine Law Statement at 7:30pm.

2. Roll Call

Green Brook: Dr. Jon Fourre, Ms. Jean Mazet
Warren: Mr. Greg Riley, Ms. Susan Dealaman
Watchung: Ms. Fran Ellis
Others in attendance: Mr. Kevin Sumner, Health Officer
Mrs. Karen Wick, Recording Secretary

3. Public Portion

Meeting opened to the public - public recognized - public portion of meeting closed.

4. Minutes

Mr. Greg Riley made a motion to accept the minutes of the June 1, 2015 meeting with a correction to page 4, seconded by Ms. Fran Ellis. Vote: All in favor. Motion passed.

5. Treasurer's Report- September 2015

Mr. Greg Riley made a motion to accept the Treasurer's Report for September 2015, seconded by Ms. Fran Ellis. Vote: All in favor. Motion passed.

Discussion of Quick Books formatting and backup to offsite location was had. It will be a goal for 2016 to clean up Quick Books to match our budget format and to backup offsite.

Treasurer's Report - October 2015

Mr. Greg Riley made a motion to accept the Treasurer's Report for October 2015, seconded by Ms. Jean Mazet. Vote: All in favor. Motion passed.
6. Unfinished Business

A. Commission Annual Meeting held October 8, 2015

K. Sumner stated that there were 9 Blood Donors and 7 Flu shots given. Commission Members commented that the Annual Meeting was a success.

B. Fall Flu Clinic held

K. Sumner informed the Commission Members that there were: 32 vaccinations given at the Warren clinic, 7 vaccinations at the Green Brook Clinic, 46 at the Mount St. Mary's clinic, and he did not yet have the numbers from the Bound Brook schools clinic. K. Sumner informed the Commission Members that he was not sure if these clinics would be held in the future as turnout has been low with residents presumably going to pharmacies and other locations to receive flu shots. Those that did participate would be polled to assure they could access their shots elsewhere.

C. Fall Rabies Clinic

K. Sumner informed the Commission Members that two clinics were held on November 7, 2015. K. Sumner stated that the Green Brook clinic vaccinated 18 dogs and 10 cats. K. Sumner stated that the South Bound Brook clinic vaccinated 43 dogs and 11 cats. K. Sumner stated that on December 5, 2015 Watchung and Bound Brook would hold their clinics.

D. 2016 Budget

K. Sumner stated that the Finance Committee met and approved the 2016 Budget. The 2016 Proposed Salary Budget is $296,082.34. The Commission Members reviewed the fixed operating expenses. K. Sumner informed the Commission Members that the salaries were increase by 1.75%. K. Sumner informed the Commission Members that the VNA has increased the hourly rate for nursing by $1 which is coincidently also a 1.75% increase. K. Sumner informed the Commission Members that Bound Brook wants to increase the Registered Environmental Health Specialist position from part time to full time. K. Sumner stated that Bound Brook Board of Health has adopted a budget to allow for a full time inspector. K. Sumner stated that Bound Brook Governing Body has to approve this. Mr. Greg Riley made a motion to adopt the 2016 Commission Budget, seconded by Ms. Fran Ellis. Vote: Ms. Jean Mazet-yes, Ms. Susan Dealaman-yes, Mr. Greg Riley-yes, Ms. Fran Ellis-yes, Dr. Jon Fourre-yes. Motion approved.
7. New Business

A. Resolution Encouraging State to Raise the Tobacco Purchasing Age to 21

K. Sumner informed the Commission Members that the Federal and State Governments have been considering legislation to change the tobacco purchasing age to 21. Commission Members discussed the previous change regarding the ban of smoking indoors at restaurants due to NJ Smoke Free Air Act of 2006. Mr. Greg Riley made a motion to adopt the Resolution encouraging the NJ State Assembly to pass the bill raising the tobacco purchase age to 21, seconded by Dr. Jon Fourre. Vote: Dr. Jon Fourre-yes, Ms. Jean Mazet-yes, Ms. Susan Dealaman-yes, Mr. Greg Riley-yes, Ms. Fran Ellis-yes. Motion passed. (See attached resolution)

8. Addendum to Agenda

K. Sumner informed the Commission Members that the Annual Report was emailed to the Commission Members and the online version has links to websites and videos. K. Sumner stated that the Annual Report will be available on the Commission website.

Mr. Greg Riley started a discussion on the issue of Legalization of Marijuana and asked if the State Board of Health has taken a position. K. Sumner stated that it was still illegal under federal law. Commission Members discussed the problems of the states that have legalized marijuana. K. Sumner stated that he did not expect the State to take any action regarding this subject.

There being no further business Ms. Fran Ellis made a motion to adjourn the meeting at 8:24pm, seconded by Mr. Greg Riley. Vote: All in favor. Meeting adjourned.

Respectfully submitted,

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Karen Wick, Recording Secretary