Middle-Brook Regional Health Commission
Regular Meeting
September 23, 2013

1. Call to Order

The meeting of the Middle-Brook Regional Health Commission was held on the above date at Green Brook Town Hall and called to order by President Dr. Jon Fourre by reading the Sunshine Law Statement at 7:00pm.

2. Roll Call

Bound Brook: Ms. Mariella Milanova, Mr. Alberto Torregroza
Green Brook: Dr. Jon Fourre
South Bound Brook: Mrs. Lillian Barber
Warren: Mr. Greg Riley
Watchung: Mr. Ron Jubin
Others in attendance: Mr. Kevin Sumner, Health Officer
                     Ms. Karen Wick, Secretary

3. Public Portion

Meeting opened to the public-no response-meeting closed to the public.

4. Minutes

Mr. Greg Riley made a motion to accept the June 24, 2013 meeting minutes as presented, seconded by Ms. Mariella Milanova. Vote: All in favor. Motion passed.

5. Treasurer's Report

Mr. Greg Riley made a motion to accept the June 2013 Treasurer's Report, seconded by Mrs. Lillian Barber. Vote: All in favor. Motion passed.

Discussion was held on database work by Aton Computing. K. Sumner advised that the database was the system provided by the State Health Dept. to track contacts within the department and the work associated with those contacts.

Mr. Greg Riley made a motion to accept the July 2013 Treasurer's Report, seconded by Mr. Alberto Torregroza. Vote: All in favor. Motion passed.

Mr. Greg Riley made a motion to accept the August 2013 Treasurer's Report, seconded by Ms. Mariella Milanova. Vote: All in favor. Motion passed.
6. Unfinished Business

A. Red Light Cameras

Mr. Greg Riley distributed a DOT (Department of Transportation) report and analysis reports on the impacts of Red Light Cameras to the Commission Members. Mr. Riley explained that the DOT had adopted a 5 year plan to have red light cameras at certain intersections in NJ. Mr. Riley reviewed the Red-Light Traffic Control Signal Monitoring Systems Second Annual Report. Mr. Riley emphasized certain areas in the report such as: Overall Data Analysis, Year 2 Analysis-Broad St and Market St, Statewide Year 1 Analysis, Statewide-Benefit/ (Loss) Chart. Mr. Riley and the Commission Members analyzed the data in these reports. Mr. Riley informed Commission Members that the Red Light Cameras give enforcement powers to private vendors. Commission Members will revisit this topic when Year 3 Data Reports are available. There is concern that the red light cameras do more harm to individuals than good.

B. Residential Pool- Voluntary Inspections

K. Sumner informed the Commission Members that this program is available to Commission residents. K. Sumner stated that there had been minor revisions to the pamphlet based on input from construction officials. K. Sumner placed information in the e-newsletter on the Commission website and submitted the program to the municipal newsletters to promote this program.

C. Commission Annual Meetings

K. Sumner informed the Commission Members that he will hold the annual meeting of the Commission and local Boards of Health on October 28, 2013. The strategic plan, annual report, and roles/responsibilities of Board members will be reviewed at this meeting along with other topics of interest. An official invite will be sent shortly. A special meeting of the Commission may also be held to approve the 2014 Budget.

D. Immunization Advocacy

Dr. Jon Fourre informed the Commission Members of the rise of Measles, Mumps, Rubella and Polio cases. Commission Members stated that adults as well as children should be current on vaccinations and that adults should find out if they are still immune to these types of diseases. Commission Members also discussed the shingles vaccination. Mr. Jubin commented that the Walgreen pharmacy had signage and literature regarding vaccinations.
E. New Commission Brochure

K. Sumner distributed the second draft of the pamphlet, stating that the content is complete and there will be another revision to correct minor issues such as its visual appearance.

7. New Business

A. 2012 Annual Report

K. Sumner stated that the 2012 Annual Report is complete and has been posted on the Commission website, and was also sent in e-newsletter.

B. Survive and Thrive

K. Sumner informed the Commission members that the Survive and Thrive is a program where 5 new Health Officials are mentored by an experienced Health Official. K. Sumner stated that this is a national program but regionally based that helps Health Officials transition into leadership roles. K. Sumner stated that the 5 Health Officials that he mentors are coming for a “shadow” visit. K. Sumner will be having a staff meeting, reviewing Commission operations, and they will be also visiting Ocean County Health Department to review emergency preparedness as it relates to Hurricane Sandy.

C. E-newsletter

K. Sumner informed the Commission Members that the E-newsletter was sent to approximately 250 email addresses. K. Sumner stated that only a fraction of the E-newsletters were opened. Commission Members discussed how to get people to open this email. K. Sumner stated that the Commission is on Facebook, and will be on Twitter soon.

D. Mumps Outbreak

K. Sumner informed the Commission Members that a mumps case was investigated and the case was confirmed based on contact and symptoms.

E. Regional Epidemiologists

K. Sumner informed the Commission Members about LINCS (Local information Network Communication System). K. Sumner informed the Commission Members that during the past years the funding from the Federal Preparedness Funds has been reduced each year. As a result the State Health Department has regionalized the Epidemiologists into 5 regions in NJ. The Epidemiologists will now report to the State Health Department,
hopefully providing greater consistency in operations and making it easier for different regions to help in cases of emergency.

**F. Regional Emergency Preparedness Planning**

A second effort to address the reducing federal funding and also to facilitate greater involvement by all health departments has been initiated by the State Health Department. Preparedness activities will now be happening at a regional level. Our region, Central West, consists of local health departments in Somerset, Hunterdon, and Mercer Counties. All health departments will work together to determine the most appropriate, efficient, and effective way to use the dwindling funds.

**G. Nixle- Green Brook**

K. Sumner informed Commission Members that Green Brook Police Department gave K. Sumner access to issue Nixle alerts.

**H. Fall Flu Clinic**

K. Sumner informed the Commission Members that the Flu Clinic will be held September 26, 2013 at Our Lady of the Mount Church in Warren from 11am to noon.

**I. Fall Rabies Clinic**

K. Sumner informed the Commission Members of the 4 Rabies Clinics to be held in the Commission area during the fall. Clinics will be held: Saturday November 2, 2013 from 9am to 10am in South Bound Brook and from 11am to noon in Green Brook; Saturday December 7, 2013 from 9am to 10am at Watchung Fire House and from 11am to noon in Bound Brook.

**J. 2014 Budget**

K. Sumner stated that the 2014 Budget will be reviewed and approved by the Finance Committee in the near future and subsequently will be presented to the Commission for approval.

**8. Addendum to Agenda**

**A. Antibiotic Resistance**

Dr. Jon Fourre inquired if the Commission can track cases of Antibiotic Resistance. K. Sumner informed the Commission Members that these are not reported to the Commission.
9. Adjournment

There being no further business Mr. Riley made a motion to adjourn the meeting at 8:50pm, seconded by Mr. Jubin. Vote: All in favor. Meeting adjourned.

Respectfully submitted,

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Karen Wick, Recording Secretary